



GLOBAL ACADEMY OF TECHNOLOGY
Autonomous Institution Affiliated to Visveswaraya Technological University
Approved by UGC, AICTE and Govt of Karnataka



Office of the Internal Quality Assurance Cell

**ACTION TAKEN REPORT ON THE OUTCOMES OF
SEMESTER PREPAREDNESS AUDIT
AY 2026-27 – ODD - I, III & V SEMESTERS**

Name of the Department: Computer Science and Engineering

Key attributes to be addressed (As notified in the audit report)	Action taken on the key attributes	Proposed timelines to achieve the desired results, if any
Has the Department shared the courses matrix with faculty members through email and solicited their choices? (No email communication was sent; preferences maintained only in hard copy).	The Department has initiated dissemination of the course matrix to faculty members through official email, in addition to the hard copy, to maintain documented evidence of solicited preferences.	September 2026
Are the Courses allotted to faculty according to their competencies? (Competencies of faculty not recorded in the consolidated course allotment document).	The consolidated course allotment document is being updated to explicitly capture the competencies/expertise of each faculty member against the courses allotted.	September 2026
Details regarding curriculum design and review after allotment (No email communication from the HOD's desk for the pre-commencement meeting).	A formal practice of Dept. Office - initiated email communication to program/module coordinators for scheduling pre-commencement meetings has been instituted, to be documented with MOM and geotagged photographs.	September 2026
Creation of MS Teams for cloud classroom with an individual channel for each course (Only sections were created; no courses added to the respective tracks).	All courses for the I, III & V semesters have been added as individual channels under their respective section tracks in MS Teams.	September 2026
Readiness of Students' Course file and dispatch (MS-Teams and Email) - not shared due to non-availability of channels.	Course files for all courses have been finalized and are being dispatched to students through the newly configured MS-Teams channels, official email, TeachMintX, contineo ERP.	September 2026

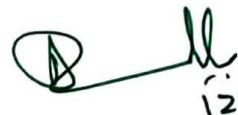
Key attributes to be addressed (As notified in the audit report)	Action taken on the key attributes	Proposed timelines to achieve the desired results, if any
Readiness of attendance registers (Strategic Statements, COs, Target level, Average Matrix score, Instructional Plan) - not available during the audit.	Faculty members have been directed to complete and maintain attendance registers with all requisite details; compliance will be verified during internal department reviews.	Completed
Proposed rubrics for evaluating Lab experiments / alternate assessment tools — assessment framework and rubrics need improvement.	Orientation has been given to faculty to revise the rubrics according to Department framework for Lab experiments and Alternate Assessment Tools in line with the CO-PO articulation of the respective courses.	Completed
Has the Department shared the approved timetable with the students? (Unapproved/draft timetable; not shared).	The timetable has been finalized, formally approved by the competent authority, and shared with students through email and MS-Teams.	Completed
Has the Department shared the approved Department Calendar of Events with students? (Draft/unapproved; not shared).	The Department Calendar of Events has been finalized, approved, and circulated to students through email and MS-Teams channels.	Completed
Has the Department identified Industry resources/organisations for site visits to augment the teaching-learning process? (Scheduled as part of club activities but not documented separately).	The industry expert talks and site visits identified as part of club activities.	November 2026
Department's readiness for fostering the Self-learning component as prescribed by the National Credit Framework (Consolidated document not available).	The Department has taken up compilation of a document detailing the notional Teaching-Learning hours and Self-Learning hours for each course of the I, III & V semesters, as per National Credit Framework guidelines.	Completed
Design & Developmental Initiatives by the Department for Complex Engineering Problems/Complex Engineering Activities (Document not available).	A compiled document consolidating Complex Engineering Problems (CEPs) and Complex Engineering Activities (CEAs), mapped to the CO-PO articulation of the courses, is under preparation to fulfil NBA Criteria 1 and 2.	Completed

Key attributes to be addressed (As notified in the audit report)	Action taken on the key attributes	Proposed timelines to achieve the desired results, if any
Workload ratification for HODs, Professors, Associate Professors, and Assistant Professors (Unapproved document presented during audit).	The workload document has been submitted for formal approval to the Head of the Institution and will be maintained as an approved record.	September 2026
Dissemination of the Department's Strategic Statements (PEOs/POs/PSOs) and the Attendance/NSSR Policy (No traces found in MS Teams).	The Department's Strategic Statements and the Attendance/NSSR Policy have been uploaded onto the respective MS-Teams channels to ensure traceable dissemination to students, in addition to sharing at orientation.	September 2026



Signature of the HOD with Date

Head of Department
Computer Science Engineering
 Global Academy of Technology
 Bangalore 98



Signature of the Principal with Date

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**ACTION TAKEN REPORT ON THE OUTCOMES OF
SEMESTER PREPAREDNESS AUDIT**

AY 2026-27 – ODD-7th SEMESTER

Name of the Department: Computer Science and Engineering

Key attributes to be addressed (As notified in the audit report)	Action taken on the key attributes	Proposed timelines to achieve the desired results, if any
Creation of MS Teams for cloud classroom with an individual channel for each course.	Individual channels have been created in MS Teams (institutional office domain) for every course offered in the 7th semester. Faculty members have been oriented on channel administration and content upload.	September 2026
Readiness of Students' Course file and dispatch (MS-Teams and Email).	Course files for all 7th semester courses have been finalized and are being dispatched to students through the newly created MS-Teams channels, official email, TeachMintX, contineo ERP.	September 2026
Are the Courses allotted to faculty according to their competencies? (Competency mapping document yet to be prepared)	A competency mapping document correlating faculty expertise, qualification and prior teaching experience with the courses allotted has been taken up for preparation and will be maintained in the department records.	September 2026
Proposed rubrics for evaluating Lab experiments / alternate assessment tools (documented but require modification).	Orientation has been given to faculty to revise the rubrics according to Department framework for Lab experiments and Alternate Assessment Tools in line with the CO-PO articulation of the respective 7th semester courses.	September 2026

Key attributes to be addressed (As notified in the audit report)	Action taken on the key attributes	Proposed timelines to achieve the desired results, if any
Has the Department shared the approved Department Calendar of Events with students? (Under preparation at the time of audit)	The Department Calendar of Events for the odd semester (AY 2026-27) has been finalized and circulated to students through email and the respective MS-Teams channels.	September 2026
Has the Department identified any Industry resources to augment the teaching-learning process?	The Department has initiated identification of industry experts/resource persons for guest lectures and value-added programs.	October 2026
Has the Department identified any organisation for a site visit to facilitate the teaching-learning process?	Discussions are underway with prospective organisations to arrange an industrial/site visit for 7th semester students during the current semester.	October 2026
Department's readiness for fostering the Self-learning component as prescribed by the National Credit Framework.	The Department has taken up compilation of a document detailing the notional Teaching-Learning hours and Self-Learning hours for each 7th semester course, as per National Credit Framework guidelines.	Completed
Design & Developmental Initiatives by the Department for Complex Engineering Problems/Complex Engineering Activities.	A compiled document consolidating Complex Engineering Problems (CEPs) and Complex Engineering Activities (CEAs), mapped to the CO-PO articulation of the 7th semester courses, is under preparation to fulfil NBA Criterion 2.7.	Completed
Recommendation to automate collection of course preferences and faculty competencies (Scope for Improvement).	The Department has initiated automation of the course-preference exercise using MS Forms, replacing the handwritten format, to digitally solicit and record faculty competencies for future course allotment cycles.	December 2026


 12/09/26
 Signature of the HOD with Date


 12.09.2026
 Signature of the Principal with Date
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